

WINTER SHELTER RULES 2009/2010



We want this project to be a safe shelter for all people that use it and work in it. Basically we ask for all people involved to be treated with respect (guests and staff alike). We need also to stay within the law. For that reason we have the following rules:-

- Do not arrive before 7:30pm
- Do not arrive in an intoxicated state
- We reserve the right to refuse admission if felt to be a danger
- We are not responsible for your possessions but we may be able to keep items secure overnight
- Police may visit the premises or check guest names
- No drugs or alcohol to be used on premises
- No drugs to be brought in. We can keep alcohol safe overnight and you will be asked to hand bottles in.
- No weapons, knives/blades to be brought into the project.
- We can look after your personal "works" overnight
- No smoking in the building
- Smoking only allowed outside the venue in designated area at discretion of staff member and must be escorted. Butts in bucket please!
- Any behaviour viewed as anti-social by staff will result in the person concerned being excluded from the winter shelter. This includes violence and bullying (sexual/racial/religious)
- Once in we ask that you stay in until 7:00am the next morning. If you leave before then, you will not be allowed back in.
- The shelter closes at 7:45am. We ask that you leave the local area immediately. If people are observed hanging around the area they may be barred. The Salvation Army has its own requirements which will be made clear to you at breakfast.
- For future nights you will need to re-book in between 9:00-12:00 at the Salvation Army
- Lights out by 10.30pm
- If you are not happy about anything about the Winter Shelter, please talk with somebody from the staff team.
- We may disclose information to appropriate agencies

**I HAVE READ THE ABOVE AND AGREE TO ABIDE BY THE RULES OF
THE WINTER SHELTER**

Guest:

Date:

Witnessed by (Shift Worker):

Date: